



West Linn – Wilsonville Schools

Long Range Planning Committee Meeting
Administration Building
22210 SW Stafford Rd, Tualatin, OR 97062
Wednesday, April 17, 2019 6:00 PM

Long Range Planning Committee Meeting

1. Call to Order 6:10 PM
2. Roll Call

David Lake	Samy Nada
Doris Wehler	Grady Nelson
Kent Wyatt	Mike Jones
Andrew Kilstrom	Kim Jordan
Kathy Ludwig	Chelsea Martin (Board Liaison)
Remo Douglas	Tim Woodley
Keith Liden	Amy Berger
3. Bond Summit Summary Memo to School Board
 - a. The committee read through the LRPC Recommendation memo and added some edits. With the minor edits approved, the LRPC approves the memo to move forward to the Board. This document will go to the School Board on April 22nd and Kim Jordan will attend as a member of the LRPC to present. In May, the Board will likely have a work session to talk through the Capital Improvement Plan. After finalizing the CIP a resolution to go out for a bond would be created and voted on at a June Board Meeting.

Bond Oversight Committee Meeting

4. 2019 1st Quarter Bond Report
 - a. The format is the same as it's been in past reports, however the two new schools (Meridian Creek & Sunset) have been removed from the report as they are in final closeout.
 - b. The City of West Linn reimbursed the district for their portion of the public improvements project in the amount of \$317,037.13.
 - c. The projects added to this report are in the district-wide projects across the district that either have already started or will be taking place during this summer. They include resurfacing the tennis courts at WLHS & WHS, finishing the wall surfaces and mechanical units at Boeckman Creek, Performance Lighting in WLHS, a new music room at Bolton, Softball Field Lighting at WHS and many others.

5. 2014 Bond Reimbursement Report

- a. A handout was passed out that included all reimbursement checks the Bond has received for various projects during the 2014 Bond. The checks received include Energy Trust Reimbursements, Right of Way portions from both the City of West Linn and City of Wilsonville, PTA money in partnerships on some projects, and technology E-Rate reimbursements and County reimbursement for Dark Fiber installments. Total amount received thus far is \$3,851,975.86

6. Membership Status Review

- a. A handout was passed out with all the LRPC members terms. At the end of June 2019 there will be three positions open. Members can re-apply if they wish to continue their position. The board will vote at a future meeting on each of the open positions.

7. Next Steps

- a. Submit Bond Summit Summary to School Board (staff & Kim Jordan)
- b. Submit 1st Quarter 2014 Bond Report to Board (staff & Kim Jordan)
- c. Meeting Schedule has been determined to push the next meeting out until August.

Next meeting: August 21, 2019

Adjourn: 6:44 PM



West Linn – Wilsonville Schools

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Wednesday, April 17, 2019 6:00 PM

Long Range Planning Committee Meeting

Agenda

1. Call to Order

2. Roll Call

Mike Jones
David Lake
Doris Wehler
Grady Nelson

Samy Nada
Kim Jordan
Kent Wyatt
Chelsea Martin, Board Liaison
Kathy Ludwig, Superintendent

3. Discuss Bond Summit Summary Memo to School Board DRAFT (handout)

Bond Oversight Committee Meeting

4. 2019/1st Quarter Bond Report (handout)

5. 2014 Bond Reimbursement Report (handout)

6. Membership Status Review (handout)

7. Next Steps:

- a. Submit Bond Summit Summary to School Board (staff + volunteer?)
- b. Submit 1st Quarter 2014 Bond Report to Board (staff + volunteer?)
- c. Meeting schedule ??

Next meeting August 21, 2019?

Adjourn



West Linn – Wilsonville Schools

To: Kathy Ludwig, Superintendent
School Board

From: Long Range Planning Committee

Date: April 22, 2019

Subject: **2019 Bond Summit**
LRPC Recommendation

Capital Bond Recommendation

Over the course of the past several months, the Long Range Planning Committee has reviewed District enrollment forecasts, recalculated school learning space capacity, analyzed facility needs, and completed an updated 10-year Long Range Facilities Plan and a Capital Improvement Plan that itemizes a variety of capital projects. This work, following direction from the Board, was guided by the District's mission and values, and provides a road map for new and existing District facilities far into the future.

Following the completion of that work, taking into account community feedback through public surveys, forums, and a successful Bond Summit, the Long Range Planning Committee recommends the School Board submit an initiative outlining a capital bond that includes all seven of the proposed projects described in the Capital Improvement Plan.

Background

In addition to enrollment forecasts conducted by Flo Analytics, and in conjunction with the Superintendent's High School study during the 2017-18 school year, the Long Range Planning Committee relied on the District's February 23, 2019 Bond Summit when considering projects. The Bond Summit included three opportunities for the West Linn-Wilsonville community to provide feedback regarding the District programs and initiatives that are most important as well as new or improved facilities that would help meet the values of the District. Those values closely followed what is outlined in the District's Long Range Plan.

Common themes that came from public survey data gathered during community feedback sessions, online feedback opportunities, as well as the Bond Summit, prominently highlighted the importance of both Career and Technical Education/STEM opportunities for all students. Data also showed strong support for increased access to the arts, increased safety and security of schools, small class sizes, and school facilities that promote inclusive cultures among others.

The Long Range Planning Committee believes that the proposed projects address those District values with an approach that is forward-thinking and provides sustainability for the District 10 years into the future. The total bond cost of \$206.8 million would maintain the current tax rate of



West Linn – Wilsonville Schools

\$3 per \$1,000 and the financial flexibility for future bonds as the District continues to grow. The Long Range Planning Committee sees value in the proposed projects for the following reasons.

Safe and Welcoming Schools:

The Safe and Welcoming Schools project addresses important safety upgrades that were proposed by the Board-appointed Safety Advisory Committees. Secure entryways with single entrances will immediately enhance safety across the District. Classroom lockdown hardware, window curtains, strategic glass window upgrades, and emergency communication systems were all recommended by those committees and reinforced during the Bond Summit.

Expanding Opportunities and Addressing Enrollment Growth at the Secondary Level:

Expanding Opportunities and Addressing Enrollment Growth at Secondary Level provides relief for overcrowding at both the middle school and high school level while increasing Career and Technical Education opportunities for all high school students. These needs will be addressed by building a new middle school on District-owned property on Dollar Street in West Linn for Athey Creek Middle School, allowing the former middle school site to be remodeled into an appropriate learning environment for students that attend Arts and Technology High School. Elements of STEM, CTE, safe and welcoming schools, and small class sizes could also be addressed through this project, while maintaining a smaller high school setting for future students.

Increasing Access to the Arts: Wilsonville High School Auditorium Addition:

Building a Performing Arts Center at Wilsonville High School addresses access to the arts while improving CTE possibilities and addressing high school enrollment projections. This project will also allow the District to increase collaboration with community partners in the City of Wilsonville.

Addressing Enrollment Growth at Primary Level — New Wilsonville Primary School:

The construction of a starter primary school in Frog Pond addresses enrollment projections in Wilsonville while alleviating pressure at Boeckman Creek Primary. A new primary school would address growth and ensure the District has the ability to maintain class sizes that are desired by the community.

West Linn High School Stadium Improvements and Parking:

Improvements to parking and the stadium at West Linn High School address a need that has been expressed by the City and community while providing a space where the entire student body can gather for important school events. An enlarged stadium also improves safety and security, along with providing additional parking that is needed for West Linn High School students.

Learning with Technology:

Keeping technology up-to-date has long been a priority of the District, with the proposed upgrades ensuring continued success into the future. West Linn-Wilsonville is overdue for Districtwide wiring that is vital for day-to-day operations. Technology upgrades also aid in CTE



West Linn – Wilsonville Schools

and STEM learning, improve equity of technology access for all students, and increase digital safety, security, and privacy.

District-wide Improvements:

Districtwide improvements allow for upgrades at every school, staying ahead of deferred maintenance while addressing the values outlined by the community. Districtwide improvements also allow for improved accessibility for staff and students with disabilities, and the addition of CTE and STEM learning spaces at CREST for the entire District to utilize.

Recommendation to the School Board

The Long Range Planning Committee believes the proposed projects enable West Linn-Wilsonville School District to continue its mission now and into the future. The Long Range Planning Committee recommends the School Board consider placing all of the proposed projects on an initiative in the form of a capital bond.

Respectfully Submitted:

Mike Jones
Kent Wyatt
Grady Nelson
Doris Wehler
Kim Jordan
Samy Nada
David Lake

April 2019



WEST LINN - WILSONVILLE SCHOOL DISTRICT

2014 Capital Bond Program

Quarterly Report

Q1 2019

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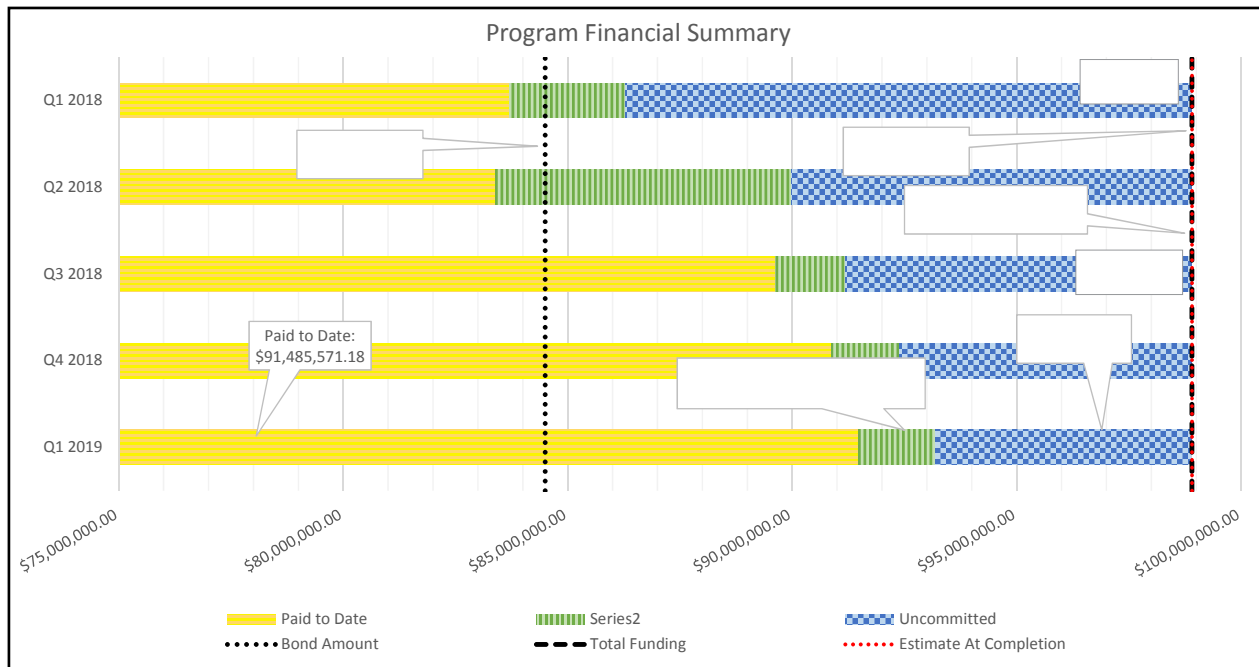
Q1 2019



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PROGRAM SUMMARY

Q1 2019



	Original Funding	Approved Changes	Current Funding	Current Commitments	Paid to Date	Estimate At Completion	Forecasted Over/(Under)
New Middle School in Wilsonville	40,000,000.00	-2,333,481.47	37,666,518.53	37,650,297.23	37,643,152.73	37,666,518.53	0.00
Sunset Primary School Replacement	24,000,000.00	166,448.65	24,166,448.65	24,128,599.31	24,105,011.88	24,166,448.65	0.00
700 Building Renovation & Addition @ WLHS	3,000,000.00	673,241.44	3,673,241.44	3,673,241.44	3,673,241.44	3,673,241.44	0.00
Performing Arts Renovation & Addition @ WHS	3,000,000.00	187,865.87	3,187,865.87	3,187,865.87	3,187,865.87	3,187,865.87	0.00
Technology @ D-W	7,000,000.00	0.00	7,000,000.00	6,019,472.95	5,885,301.21	7,000,000.00	0.00
Safety & Security @ D-W	500,000.00	1,500,000.00	2,000,000.00	1,824,595.46	1,799,890.99	2,000,000.00	0.00
Improvements @ D-W	7,000,000.00	13,954,362.11	20,954,362.11	16,441,493.06	14,933,642.64	20,954,362.11	0.00
Subtotals	84,500,000.00	14,148,436.60	98,648,436.60	92,925,565.32	91,228,106.76	98,648,436.60	0.00
*Bond Premium	14,005,901.02	-13,748,436.60	257,464.42	257,464.42	257,464.42	257,464.42	0.00
Estimated Interest Earnings	400,000.00	-400,000.00	0.00	0.00	0.00	0.00	0.00
Subtotals	14,405,901.02	-14,148,436.60	257,464.42	257,464.42	257,464.42	257,464.42	0.00
Grand Totals	98,905,901.02	0.00	98,905,901.02	93,183,029.74	91,485,571.18	98,905,901.02	0.00

*Includes \$4,505,000.00 in as-yet unsold bonds.

- The two new school projects are approaching final close
- Over 94% of current funding has been committed, 92.5% of current funding has been spent
- Over \$900,000.00 dollars was spent during this quarter
- The City of West Linn reimbursed the District \$317,037.13 for public improvements adjacent Sunset Primary
- The design, permit and bid processes for summer 2019 projects (starting on page 4) are underway

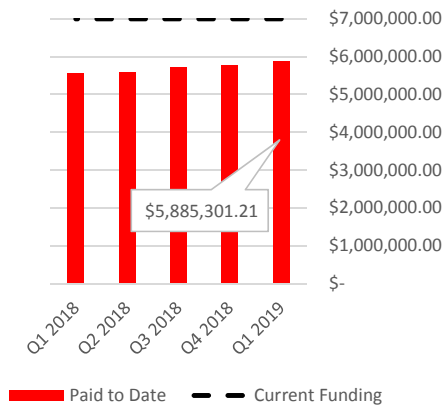
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Grand Totals	98,905,901.02	0.00	98,905,901.02	93,183,029.74	91,485,571.18	98,905,901.02	0.00

*Includes \$2,505,000.00 in as-yet unsold bonds.

LEARNING WITH TECHNOLOGY

Q1 2019

Cash Flow



The second major wave of student device updates was completed in the summer of 2017, increasing device accessibility at all schools and replacing some aging devices. Building wiring upgrades and installation of additional wireless access points were also completed strengthening the backbone of the IT infrastructure. The third major wave of student device updates is being planned for 2019.

Recent Activities:

- Plan for next rollout
- Device and infrastructure purchases as needed

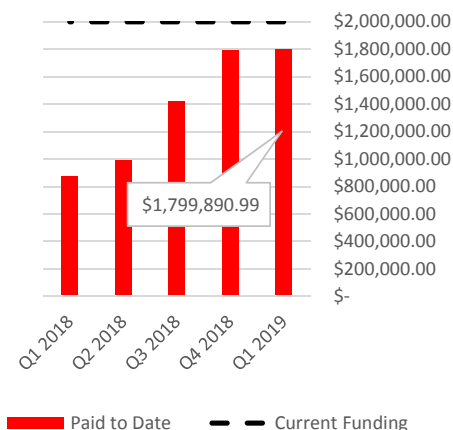
Upcoming Activities:

- Plan for next rollout
- Device and infrastructure purchases as needed



SAFETY & SECURITY

Cash Flow



West Linn-Wilsonville School District is committed to creating and maintaining safe, secure facilities for students, staff and patrons as a partnership with our community, neighboring school districts, area law enforcement and emergency responders. Our schools have been assessed for safety related corrections and has identified the following specific improvements for each unique school facility.

- Building Communication Systems
- School Entrance Security
- Door Hardware and Locking
- Safe Classroom Accommodations
- School-grounds Exterior Security Measures
- Limited Video Surveillance
- Lighting and Controls

Recent Activities:

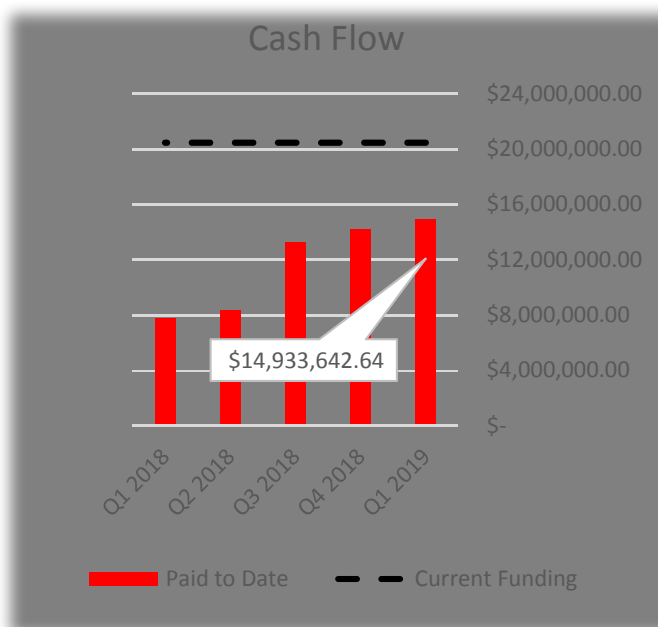
- Shelter-in-place curtains @ CREST contract awarded.
- Select camera installation across the district completed
- Deployed emergency radio system

Upcoming Activities:

- Installation of shelter-in-place curtains @ CREST
- Continue creation and implementation of district-wide safety plan
- Continue review of Federal and State law and policy around school safety

DISTRICT-WIDE IMPROVEMENTS

Q1 2019



This category of projects represents work at all district sites that has been identified over time as improvements that respond to life-cycle replacement, upgrades required by code, changes in instructional models, growth in activity participation and obsolescence. Active and upcoming projects under this bond component will be listed below.

18051 – Flooring **Cedaroak Park Primary School**

Project Status:

This project includes asbestos abatement and new flooring for classrooms and porches. The flooring contract has been awarded and the abatement scope will be bid in the coming weeks. The work is planned for summer 2019.



18052 – Performance Lighting **West Linn High School**

Project Status:

This project includes the replacement of the aging, inefficient and obsolete house and performance lighting in the auditorium with new high efficiency LED lighting. The project is currently out to bid. The work is planned for summer 2019.

18055 – Tennis Court Resurfacing
West Linn and Wilsonville High Schools

Project Status:

This project includes the resurfacing of all tennis courts and replacement of the nets. The contract has been executed. The work is planned for summer 2019.



18054 – Track Replacement
Wood Middle School

Project Status:

This project includes the removal and replacement of the aging athletic track and underlying pavement. The pavement contract has been executed, and the track surfacing contract is expected to be presented to the Board in April. The work is planned for summer 2019.

18056 – Crosswalk Flasher Power
West Linn High School

Project Status:

This project includes supplying line power to existing solar powered crosswalk flashers to ensure consistent operation. The design is complete and the project will be bid in the coming weeks. The work is planned for summer 2019.



18057 – Generators
Cedaroak Park Primary School
Stafford Primary School

Project Status:

This project includes the replacement of battery-based emergency power systems with a robust generator. The project is in design and will be bid in the coming weeks. The work is planned for summer 2019.



18060 – Freezers
Stafford Primary School

Project Status:

This project includes the replacement of the aging and difficult to maintain walk-in cooler and freezer. The design is complete and pricing is under way. The work is planned for summer 2019.

18061 – Track & Field
West Linn High School

Project Status:

This project includes the replacement of worn out high jump and pole vault pits. It also includes the replacement of the aging discus cage with a new NFHS compliant cage. The project is complete.





18064 – Performance Lights
Willamette Primary School

Project Status:

This project includes the addition of performance lighting for the stage, consistent with the lighting installed at recently built primary schools. The project will be bid in the coming weeks. The work is planned for summer 2019.

18063 – Music Room
Bolton Primary School

Project Status:

This project includes the abatement and demolition of two existing classrooms, and the creation of a new acoustically attenuated music room with associated storage, and a conference room. The design is expected to be complete in the coming days. The work is planned for summer 2019.



18066 – Renovation
Boeckman Creek Primary School

Project Status:

This project includes the replacement of the aging vinyl-wrapped wall panels throughout the school, as well as select mechanical unit replacement. The project is currently being bid. The work is planned for summer 2019.

18067 – Bleachers
West Linn High School

Project Status:

This project includes the replacement of the aging student bleachers in the main gym. The contract has been executed and the work is planned for summer 2019.



18068 – Playground
Boeckman Creek Primary School

Project Status:

This project is a partnership with the PTA and includes the replacement of a few pieces of playground equipment at Boeckman Creek Primary School. The new equipment was installed over spring break, and finishing touches are expected in early April.



18069 – Courtyard Entry
Wood Middle School

Project Status:

This project includes the replacement of an existing window system with double doors to improve access to the courtyard. The work is planned for summer 2019. The school expects to make improvements within the courtyard in the coming year.



19070 – Site Improvements
Rosemont Ridge Middle School

Project Status:

This project includes the installation of dugouts for the baseball field at Rosemont Ridge Middle School. The contract has been executed. The work is planned for summer 2019.



19073 – Wrestling Mats
Athey Creek Middle School

Project Status:

This project includes the installation of a wrestling mat hoist and the purchase of new wrestling mats. The work is planned for summer 2019.

19076 – Softball Field Lighting
Wilsonville High School

Project Status:

This project includes the installation of athletic field lighting for the softball field. The project is currently being bid and is expected to be presented to the board in April. The work is planned for summer 2019.





West Linn – Wilsonville Schools

2014 Bond Reimbursements

Meridian Creek Middle School Project

- City of Wilsonville
 - Right of Way Improvement city portion \$ 1,253,956.47
 - Right of Way Improvement city portion \$ 1,250,000.00
- Energy Trust of Oregon
 - Energy reimbursement \$ 53,361.00
 - Energy reimbursement \$ 34,416.51

Sunset Primary School Project

- City of West Linn
 - Right of Way Improvement city portion \$ 317,037.13
- Energy Trust of Oregon
 - Energy Reimbursement \$ 63,548.00
 - Energy Reimbursement \$ 19,384.20

Technology District-wide Project

- Clackamas County
 - Dark Fiber credit \$ 470,161.96
 - Dark Fiber credit \$ 64,200.00
- CDW-G
 - E-Rate refund \$ 89,244.00
 - E-Rate refund \$ 70,395.36
- Wilsonville High School
 - School portion of technology purchase \$ 16,768.96

Drainage & Play Equipment @ Rosemont Ridge, Stafford & Willamette Project

- Willamette Primary PTA
 - Playground Equipment & Install portion \$ 34,113.52
- Stafford Primary PTA
 - Playground Equipment & Install portion \$ 14,644.75

Renovation @ Boeckman Creek Primary School

- Energy Trust of Oregon
 - Energy Reimbursement \$ 13,204.72
 - Energy Reimbursement \$ 5,415.28

Lighting Replacement District-wide Project

- Energy Trust of Oregon
 - Energy Reimbursement for Wood & Rosemont \$ 15,400.00
 - Energy Reimbursement for Athey Creek \$ 14,814.00
 - Energy Reimbursement for Stafford & Willamette \$ 8,510.00
 - Energy Reimbursement for Rosemont Ridge \$ 3,400.00

Playground @ Boeckman Creek Primary School

- Boeckman Creek PTA
 - Playground Equipment & Install portion \$ 40,000.00

Total Reimbursements \$ 3,851,975.86



West Linn – Wilsonville Schools

To: Kathy Ludwig, Superintendent
School Board

From: Tim Woodley, Director of Operations

Date: April 22, 2019

Subject: **Long Range Planning Committee
Notice of Vacancy**

As provided in Board Policy BCEA, the Long Range Planning Committee is a Board Appointed group of seven district residents who each serve a 3-year term.

The roster on April 17, 2019 consists of:

<u>Name</u>		<u>Expires</u>
Position 1:	Mike Jones	2020
Position 2:	Kent Wyatt	2019
Position 3:	Grady Nelson	2021
Position 4:	Doris Wehler	2019
Position 5:	Kim Jordan	2021
Position 6:	Samy Nada	2019
Position 7:	David Lake	2020

As of July 1st, 2019 there are 3 open positions on the Committee. Staff recommends the Board announce these 3) 3-year openings, advertise the positions, receive letters of interest and appoint new members at an upcoming board meeting. Current members whose position is expiring may re-apply.